

Icecom SwitchBoard

Status Manager Module 1.0



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PostgreSQL Database Management System
(formerly known as Postgres then as Postgres95)

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INTRODUCTION

This manual was made for SwitchBoard Status Manager Module version 1.0. The pages of the manual describe the functions of the Icecom SwitchBoard Status Manager Module and give instructions on how to use them. The manual contains clear and detailed instructions as well as pictures to illustrate the instructions.

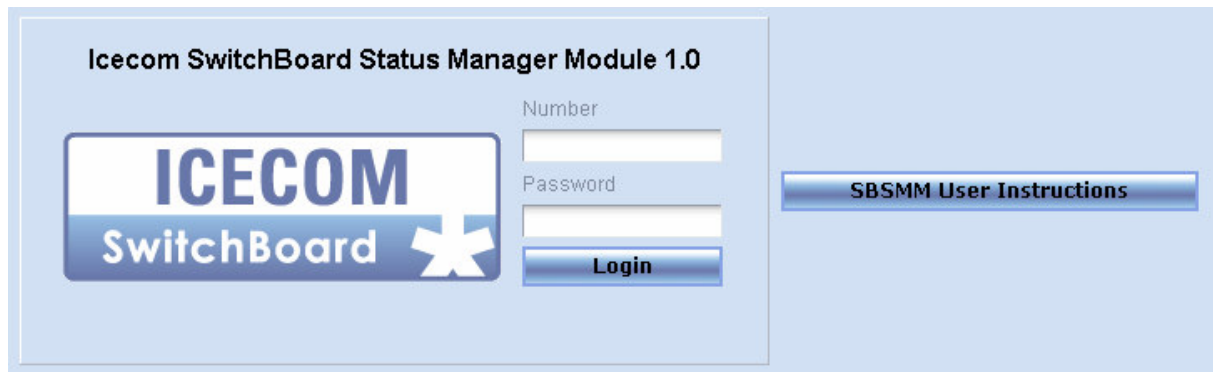
In the manual, the names of buttons have been written with **Verdana** font, and the names of windows and pages have been written in *italics*.



ICECOM SWITCHBOARD STATUS MANAGER MODULE

The Icecom SwitchBoard Status Manager Module is an added service for other Icecom SwitchBoard users, who do not yet have the opportunity to communicate their presence information like Icecom SwitchBoard web users. With the Status Manager Module, users can communicate and change their presence information shown to the switchboard attendants. When necessary, also a system administrator can change the presence information of a Status Manager Module user through an Excel file, for example in a situation where the user has gone on vacation and forgotten to change his/her presence status.

A system administrator can add users of the Status Manager Module to an Excel file. Instructions on how to make additions to an Excel file have been given in the Icecom SwitchBoard manual for system administrators. Usernames (extension) and passwords (extension by default) are automatically created for users added with an Excel file. The password is individual for every user and can be changed by the user (Figure 2).



The screenshot shows the login interface for the Icecom SwitchBoard Status Manager Module 1.0. On the left is the ICECOM SwitchBoard logo. In the center, there is a login form with two input fields: 'Number' and 'Password', and a 'Login' button below them. To the right of the login form is a button labeled 'SBSMM User Instructions'.

Figure 1. Login page

A user **logs in** to the system with his/her personal identification through the *Login* page of the Status Manager Module (Figure 1). After logging in, the user is directed to the *Icecom SwitchBoard Status Manager Module* window (Figure 2). In this window, the user can edit his/her presence information and change his/her password.



Figure 2. Icecom SwitchBoard Status Manager Module window

From the menu, the user can select a ready **presence status** or enter text in the "Other reason" field (maximum message length 64 characters). After this, click the **Change** button. The valid presence status can be checked at the top of the page in "Your presence is" (Figure 2).

When changing the **password**, enter the old password in the "Old password" field in the topmost text field and the new password below it twice. The maximum length of the password is 16 characters. Re-entering the password ensures typing the new password correctly. Finally click the **Change** button at the bottom.

Log out from the *Icecom SwitchBoard Status Manager Module* window by clicking the **Leave** button. This opens the *Login* page once again, and a new user can log in.

